



## PINELANDS HIGH SCHOOL

### CONSTITUTION OF THE GOVERNING BODY OF PINELANDS HIGH SCHOOL

#### 1. DEFINITIONS

In this Constitution unless indicated otherwise:

**“education”** means instruction, teaching or training provided to learners in terms of the Act;

**“Governing Body”** means the Governing Body of Pinelands High School, as referred to in section 16(1) of the South African Schools Act;

**“Head of Department”** means the head of the Western Cape Education Department;

**“Measures”** means the Measures Relating to Governing Bodies as set out in the Provincial Gazette Extraordinary of the Province of the Western Cape (Tuesday 20 May 2008);

**“the Act”** means the South African Schools Act of 1996 (Act 84 of 1996) and the measures published there under;

**“this Constitution”** means the Constitution of the Governing Body of Pinelands High School;

and **“the school”** refers to Pinelands High School.

2. **STREET ADDRESS** Pinelands High School  
Forest Drive  
Pinelands

3. **POSTAL ADDRESS** Pinelands High School  
Forest Drive  
Pinelands  
7405

#### 4. STATUS OF THE SCHOOL

In terms of the Act, the school is a juristic person with legal capacity to perform its functions.

#### 5. GOVERNANCE AND PROFESSIONAL MANAGEMENT

5.1 The Governing Body stands in a position of trust towards the school and the community which it serves.

5.2 Subject to the Act and this constitution, the professional management of the school must be undertaken by the Principal and his/her staff under the authority of the Head of Department.

## 6. MISSION OF THE SCHOOL AND STATEMENT OF VALUES AND INTENT

- 6.1 The Mission of the school is as follows:  
*"We strive to be a world class school, rooted in Africa, that facilitates a quality all-round education in a caring and disciplined environment."*
- 6.2 The statement of Values and Intent of the school is as follows:  
Founded in 1952, Pinelands High School strives to offer an outstanding all-round education for those seeking a co-educational environment for their children. The governing structures and management of the school are committed to providing the best possible environment for teaching and learning, based on the value system outlined below and on a genuine desire to build and maintain a South Africa where all are treated as equals.

### STATEMENT OF VALUES AND INTENT

*Sensitive to the needs of a changing society*  
**PINELANDS HIGH SCHOOL**  
*stands for*

1. Partnership between learners, staff and parents/guardians.
2. The worth of each person.
3. The individual's responsibility to and respect for others.
4. The fulfilment of the individual's full potential.

#### *and is committed to*

1. The development of self-esteem.
2. Creating a happy school community in which respect and tolerance for the individual, the environment and property are practised and a passion for excellence is inspired.
3. the pursuit of the highest academic standards, and
4. an understanding and integration of cross- cultural diversity.

#### *It encourages*

1. Self-reliance,
2. Critical and creative thought,
3. A sense of responsibility and accountability,
4. Self-discipline,
5. Honesty and integrity,
6. Equipping learners with skills to deal with a changing world,
7. Stimulating vision and optimism, and
8. An involvement in and commitment to the development of our African roots.

**The TWO core values which underpin our decisions are**

### **INTEGRITY and RESPECT**

- 6.3 Any change to the mission statement or to the statement of values and intent must be ratified by the Governing Body after a democratic process involving parents, educators and learners.
- 6.4 The Governing Body must ensure that the school does not act contrary to its Mission Statement or its Statement of Values and Intent.

**7. LANGUAGE POLICY**

The language of instruction at the school shall be English, with the obvious exception of the Learning areas of isiXhosa and Afrikaans. (See separate Language Policy)

**8. GENDER POLICY**

The school shall be co-educational by nature. The school shall endeavour to maintain an equitable ratio of male : female learners with no fewer than 45% of either gender in the school at any one time.

**9. FUNCTION OF THE GOVERNING BODY**

The Governing Body performs the functions which fall within its powers and which are necessary for the continued welfare of the school, subject to the provisions of section 20 of the Act.

**10. ALLOCATED FUNCTIONS OF THE GOVERNING BODY**

The Governing Body performs the functions as specified in section 21 of the Act and as allocated to it in terms of the Government Notice 2628 (Government Gazette 19389) dated 31 October 1998.

**11. LIABILITY OF MEMBERS OF THE GOVERNING BODY**

A member of the Governing Body is not liable for any debt, damage or loss incurred by the school unless he or she has acted without the necessary authorisation, with malicious intent or negligence and can therefore be held responsible for such debt, damage or loss.

**12. COMPOSITION OF THE GOVERNING BODY**

In accordance with section 2(1) of the Measures, the Governing Body is composed of 7 parents, 2 educators, 1 non-educator, 2 learners, the Principal and a maximum of 6 co-opted members.

**13. TERM OF OFFICE**

The term of office of a member of the Governing Body is set out in section 4 of the Measures.

**14. OFFICE-BEARERS OF THE GOVERNING BODY**

The election of office-bearers, who must include at least a chairperson, a treasurer and a secretary, as well as the term of office of such office-bearers, are subject to section 20 of the measures.

**15. COMMITTEES**

The Governing Body may establish one or more sub-committees in accordance with section 30 of the Act. A member of the Governing Body must chair each such committee.

**16. MEETINGS**

The Governing Body shall meet once a month, at least 9 times a year.  
The meetings are subject to section 21 of the Measures.

**17. MINUTES OF PROCEEDINGS OF MEETINGS**

The minutes of the proceedings of meetings of the Governing Body must be taken at the meeting and such minutes shall be typed and circulated to the members within a reasonable period of the date of the meeting held.

**18. BANK ACCOUNT**

The Governing Body shall open and maintain a bank account as required.

**19. FINANCIAL YEAR**

The Financial Year begins on the first day of January and ends on the last day of December. The records and statements of the school must be audited each year in accordance with the provisions of section 43 of the Act.

**A RYAN**  
**CHAIRPERSON**

**A D REELER**  
**PRINCIPAL**

Date: \_\_\_\_\_

Date: \_\_\_\_\_